



The City of Liberty City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, December 13, 2016

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mayor Pro Tem Diane Huddleston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilperson Dennis Beasley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilperson Louie Potetz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilperson Libby Simonson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilperson David Arnold	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilperson Paul Glazener	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 3664)

Project Updates - City Mgr. G. Broz

B. Information Item (ID # 3665)

Sam Rayburn Municipal Power Agency - Mayor Pickett

C. Information Item (ID # 3666)

Charter Review Commission - City Sec. D. Tidwell

D. Information Item (ID # 3667)

City Council Filing Period - City Sec. D. Tidwell

E. Information Item (ID # 3668)

Proclamation-Liberty High School Football Team-Mayor Pickett

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, November 08, 2016
2. Tuesday, November 15, 2016
3. Friday, November 18, 2016

VII. REGULAR AGENDA**A. Regular Session****1. Ordinance (ID # 3669)**

Consider adoption of an Ordinance of the City of Liberty, Texas annexing a 147.2 Acre (0.23 square miles) tract of land, providing for the extension of certain boundary limits of the City to include certain territory described by Liberty County Appraisal District Records as Property ID # 15145; 19047; 18848; and 18847; approving petitions for voluntary annexation by certain owners in the territory to be annexed; authorizing Local Government Code Chapter 380 Agreements providing a tax refund to certain properties; providing that annexed territory bears pro rata part of taxes; adopting a Service Plan for the annexed properties; authorizing Development Agreements for certain properties to remain in the Extraterritorial Jurisdiction of the City; providing a savings clause; and dispensing with the requirement of Section 3.10 of the Home Rule Charter that all ordinances be read on two separate days.

2. Resolution (ID # 3670)

Consider a Resolution declaring the intention of the City of Liberty, Texas, to annex certain territory described as 1.03 square miles beginning at the Southeast Corner of the Rayonier Texas Timberlands Acquisition LLC Tract recorded in the Official Public Records, Liberty County, Texas, having coordinates of N:9993970.39 E:4047961.98; setting the dates, times, and places for two public hearings at which all interested parties shall have an opportunity to be heard; providing for publication of notices of such public hearing; and directing preparation of a Municipal Service Plan for the territory proposed to be annexed.

3. Ordinance (ID # 3671)

Consider adoption of an Ordinance amending the Master Fee Schedule to include fees associated with refuse collection.

4. Council Action (ID # 3672)

Consider award of a new pickup truck for the Street Department.

5. Council Action (ID # 3673)

Consider award of a new pickup truck and cage for the Animal Control Department.

6. Council Action (ID # 3674)

Consider award of a vehicle for the Police Department, CID Division.

7. Council Action (ID # 3675)

Consider award of contract for the demolition of the apartment building located at 1309 N. Main Street.

8. Council Action (ID # 3676)

Consider award of contract for a new splash pad at the Liberty Municipal Park.

9. Council Action (ID # 3677)

Discussion regarding chairs and tables in the Liberty Center, and take any action deemed necessary.

10. Council Action (ID # 3678)

Consider appointments to the 2016-2019 Airport Advisory Board.

11. Council Action (ID # 3679)

Consider appointments to the 2016-2019 Community Development Advisory Board.

B. WORK SESSION**1. Work Session (ID # 3680)**

Discussion of the Sign Ordinance.

2. Work Session (ID # 3681)

Discussion of tiny homes and building regulations.

C. Executive Session

Government Code §551.071

Private Consultation with Attorney on all subjects or matters authorized by law:

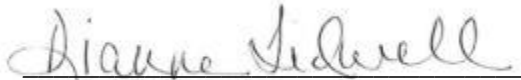
1. Pending and/or Contemplated Litigation - Engineering Contract.

D. Reconvene into Regular Session**1. Council Action (ID # 3682)**

Consider and take action, if any, on the items as discussed in the Executive Session.

VIII. ADJOURNMENT**A. Motion To: Adjourn**

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 9th day of December, 2016 at 4:30 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.



Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2016.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.A

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3664)

DOC ID: 3664



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.B

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3665)

DOC ID: 3665



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3666)

DOC ID: 3666 A

EXPLANATION:

City Charter Section 13.13(a) - The City Council shall appoint, at its first regular meeting in January of each odd numbered year, a Charter Review Commission of five (5) citizens of the City of Liberty.

Section 13.13(c) - The term of office of such Charter Review Commission shall be six (6) months. Upon the written request of a majority of Charter Review Commission members, the City Council may extend the Commission's term of office for a period not to exceed ninety (90) days.

2105 Charter Review Members were: Jaime Carter, Victor Barranco, Marsha LaFour, Frank Jordan and Glenda Callaway.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.D

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Election Information

INFORMATION ITEM (ID # 3667)

DOC ID: 3667 A

EXPLANATION:

The City's General Election for Officers will be held on the uniform election date of May 6, 2017. The first day for filing an application for a place on the ballot is January 18, the last day is February 17th.

Those Council Members whose terms will be expiring are: Dennis Beasley, Diane Huddleston and Libby Simonson.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.E

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Proclamations

INFORMATION ITEM (ID # 3668)

DOC ID: 3668



The City of Liberty City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, November 8, 2016

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Louie Potetz	Councilperson	Absent	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Paul Glazener	Councilperson	Present	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. INVOCATION

The Invocation was given by Pastor Edwards, Turkey Creek Baptist Church.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American and Texas flags were led by Police Chief Tom Claunch and Fire Chief Brian Hurst, respectively.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments from the audience. The following comments were made by Council, Management and Staff:

Minutes Acceptance: Minutes of Nov 8, 2016 6:00 PM (Minutes Approval)

- Councilperson Simonson thanked the Police Department for expending their personal funds to pass out glow bracelets to the children on Halloween
- City Manager Gary Broz reported that there would be two special called meetings to be held on November 15 & 18 regarding annexation
- Police Chief Claunch reported on a new department program, "Coffee with a Cop"
- Fire Chief Hurst reported on their annual fundraiser, the "Thanksgiving Turkey Fry".

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 3643)

Project Updates - City Mgr. G. Broz

COMMENTS - Current Meeting:

City Manager Broz reported on the following:

- Solid Waste transition with new vendor going well
- WWTP annual inspection went well
- Electric upgrades continuing
- Recent health fair for employees
- December 8th, annual Employee Dinner
- Other current City projects.

B. Information Item (ID # 3644)

Sam Rayburn Municipal Power Agency - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett reported that the minutes of the May 17th meeting are included in the Council handouts and that each member city has received \$2 million as a distribution from the Cambridge Project.

Mr. Broz reviewed a powerpoint presentation with pictures of the new transformer recently placed at the Liberty Substation. The installation of this transformer is part of the electric system upgrades that will provide the City with redundancy and additional reliability for its' customers.

C. Information Item (ID # 3655)

Airport Advisory Board

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell informed the Council that the authority of the Airport Advisory Board will cease December 31, 2016. Ms. Tidwell reviewed the mission, membership requirements and extending the term of the Board, which will be considered at a future meeting.

D. Information Item (ID # 3656)

Community Development Advisory Board

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell informed the Council that the authority of the Community Development Advisory Board will cease December 31, 2016. Ms. Tidwell reviewed the mission, membership requirements and extending the term of the Board, which will be considered at a future meeting.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Paul Glazener, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener
ABSENT:	Louie Potetz

A. Minutes Approval

- Tuesday, October 11, 2016

VII. REGULAR AGENDA**A. Regular Session****1. Council Action 2016-99**

Consider a request from the Liberty Independent School District for assistance with new electrical service at Liberty High School, and take any action deemed necessary.

COMMENTS - Current Meeting:

Lengthy discussion was held regarding the Liberty Independent School District 's request for assistance with new electric service at the High School. Discussed were pad mounted transformers, pulling wire and primary metering, estimated costs, responsibility of each entity and other related issues.

Council asked that the school district rework their request, with the City to provide equipment and labor, and return to Council with a plan for reimbursement to the City.

RESULT:	NO ACTION TAKEN
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2. Council Action 2016-100

Minutes Acceptance: Minutes of Nov 8, 2016 6:00 PM (Minutes Approval)

Consider appointments to the Liberty Municipal Library Board.

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell reported on the Liberty Municipal Library Board, its membership, those individuals whose terms were expired and Library Director's recommendations for appointment as follows:

Library Director Dana Abshier recommends the reappointment of Joanne Knepper, Yvonne Lawrence, Susan LaCour; and the appointment of Ellen English and Mitzi Kline to fill the positions left by Abby Cumbie and Laurie Elliott who have met the term limits.

Motion was made to approve the Library Directors' recommendation.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Diane Huddleston, Mayor Pro Tem
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener
ABSENT:	Louie Potetz

3. Council Action 2016-101

Consider selection of an engineer for the Texas Community Development Block Grant Program, Layl Drive Sewer Improvements, and take any action deemed necessary.

COMMENTS - Current Meeting:

City Manager Gary Broz reported that the City received five (5) proposals in response to an RFQ for Engineering Services for a Texas Community Development Block Grant Program. This project is the final portion of the Layl Drive Sewer Improvements in the amount of \$350,000.00.

Proposals were reviewed and scored, with management recommending O'Malley Strand, Brenham, Texas. After brief discussion, a motion was made to approve the appointment of O'Malley Strand as engineers for this project.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor Pro Tem
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener
ABSENT:	Louie Potetz

4. Council Action 2016-102

Discussion regarding the option to change the City's General Election date from the month of May to the month of November, and take any action deemed necessary.

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell reported that municipalities have until December 31, 2016 to change the date on which they hold their general election for officers, to the November uniform election date. Ms. Tidwell reviewed arguments for and against the issue, after which there was discussion, but no action was taken. The City's General Election will therefore

remain on the May uniform election date.

RESULT: NO ACTION TAKEN

5. Council Action 2016-104

Consider authorizing the purchase of a video camera for inspection of the sanitary sewer lines, and take any action deemed necessary.

COMMENTS - Current Meeting:

Public Works Director Tom Warner reported on the proposed use of a video camera for inspection of sanitary sewer lines for tap locations, line failures and blockages. Three cameras were evaluated, with the one best meeting the requirements of the Wastewater Department, being a self-propelled camera on wheels from RS Technical Services for a cost of \$41,944. This camera will record both audio and video.

After brief discussion, a motion was made to approve the purchase of the camera from RS Technical Services, Inc., at a cost of \$41,944.

ATTACHMENTS:

- Agenda Form-Video Camera-WW (DOCX)

RESULT: APPROVED [UNANIMOUS]
MOVER: David Arnold, Councilperson
SECONDER: Dennis Beasley, Councilperson
AYES: Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener
ABSENT: Louie Potetz

6. Council Action 2016-105

Consider approval of a bid for Tax Resale Property described as Liberty Outer Blocks, Block 105, Lot 4, TR 5 (118 Alabama).

COMMENTS - Current Meeting:

City Attorney Brandon Davis reviewed a powerpoint presentation on tax resale property located on Alabama Street. An offer of \$8500.00 has been made, with total taxes owed to all taxing entities in the amount of \$51,969.45. If the bid is accepted, \$1599.28 will be distributed to the City of Liberty.

After brief discussion, a motion was made to accept the bid of \$8500.00 for the tax resale property described as Liberty Outer Blocks, Block 105, Lot 4, TR 5.

ATTACHMENTS:

- Tax Property-Alabama (PDF)
- Alabama 1 (JPG)
- Alabama2 (JPG)
- Alabama3 (JPG)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor Pro Tem
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener
ABSENT:	Louie Potetz

7. Council Action 2016-106

Consider approval of a bid for Tax Resale Property described as Liberty Outer Blocks, Block 49, Lot TR 18 (Washington & Tennessee).

COMMENTS - Current Meeting:

City Attorney Brandon Davis reviewed a powerpoint presentation on tax resale property, being a wooded lot south of Hwy. 90, at Washington and Tennessee Streets. An offer of \$4000.00 has been made, with total taxes owed to all taxing entities in the amount of \$11,811.82. If the bid is accepted, \$697.48 will be distributed to the City of Liberty.

After brief discussion, a motion was made to accept the bid of \$4000.00 for the tax resale property described as Liberty Outer Blocks, Block 49, Lot TR 18.

ATTACHMENTS:

- Tax Property-Washington & Tennessee (PDF)
- Washington & Tennessee 1 (JPG)
- Washington & Tennessee 2 (JPG)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener
ABSENT:	Louie Potetz

8. Council Action 2016-107

Consider approval of a quote from Frazer Ltd. For an ambulance remount, and take any action deemed necessary.

COMMENTS - Current Meeting:

City Manager Gary Broz requested approval of an ambulance remount of Fire Department Unit, MED-1; reporting that this is a budgeted item, in the amount of \$130,825. Mr. Broz continued by stating that the box from MED-1 will be placed onto a new Ford F-350 chassis.

After brief discussion, a motion was made to approve the remount and quote from Frazer Ltd. In the amount of \$130,825.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor Pro Tem
SECONDER:	Paul Glazener, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener
ABSENT:	Louie Potetz

9. Council Action 2016-108

Consider ratifying an emergency expenditure for sewer line repairs on Alabama and Washington Streets.

COMMENTS - Current Meeting:

City Manager Gary Broz reported that during the week of October 24th, several additional sinkholes were located on Alabama and Washington Streets. Emergency repairs included placing 245 feet of new sewer line, one new manhole and one service connection. Lopez Construction submitted a quote of \$24,236.25 and were available immediately. Lopez Construction previously completed sinkhole repairs on Lakeside in Travis Park. Mr. Broz requested ratification of this emergency expenditure of \$24,236.25. Mr. Broz also remarked that AT&T has run cable through two of the City's sewer lines.

Following discussion, a motion was made to ratify the emergency expenditure of \$24,236.25 and to contact AT&T regarding reimbursement for repairs to sewer lines damaged by AT&T cable.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Diane Huddleston, Mayor Pro Tem
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener
ABSENT:	Louie Potetz

10. Ordinance 2016-17

Consider adoption of an Ordinance amending Article 1.08 of the Code of Ordinances regarding Issuance of Citations.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the proposed Ordinance into the record as follows:

"AN ORDINANCE AMENDING THE CODE OF ORDINANCES, ARTICLE 1.08, ISSUANCE OF CITATIONS; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS".

City Attorney Brandon Davis reported that the City's current citation ordinance allows for animal control officers to issue citations. The proposed Ordinance amends the previous ordinance by authorizing the addition of Code Enforcement Officers to also issue citations for ordinance violations. A motion was made to adopt the Ordinance as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Paul Glazener, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener
ABSENT:	Louie Potetz

B. Executive Session

Government Code §551.071 - Private Consultation with Attorney.

Pending or Contemplated Litigation - Engineering Contract.

At 7:38 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

C. Reconvene into Regular Session

At 8:05 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2016-103

Consider and take action, if any, on the items as discussed in the Executive Session.

RESULT:	NO ACTION TAKEN
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VIII. ADJOURNMENT**A. Motion To:** Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:05 p.m.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, November 15, 2016

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Paul Glazener	Councilperson	Present	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

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Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments from the audience.

Fire Chief Brian Hurst reported on the Fire Department Annual Fundraiser, the "Turkey Fry" which will begin November 22nd.

Mayor Pickett reported on the following:

- Country Christmas Event - November 29
- Thanked employees Maria Olmos and Cathy Miller - City Hall Display Case decorations
- Rotary Chili Cook-off - December 3

Minutes Acceptance: Minutes of Nov 15, 2016 6:00 PM (Minutes Approval)

- Thanked Liberty Women's Club for Trash Clean Up Project - November 15
- City Manager presented program at Rotary Club Luncheon today.

City Manager Broz reminded Council of the special called meeting to be held on November 18 at Noon regarding a public hearing on proposed annexation.

III. REGULAR AGENDA

A. Regular Session

1. Council Action 2016-109

Consider a request from the Liberty Independent School District for assistance with new electrical service at Liberty High School, and take any action deemed necessary.

COMMENTS - Current Meeting:

Lengthy discussion was held with representatives of the Liberty Independent School District regarding new electric service at the High School, to include primary metering at the pole. Discussed was the City purchasing all required material, equipment, transformers and providing installation to complete this project. In turn, LISD will reimburse the City for all funds expended for a total cost of approximately \$50,000.

A motion was made to approve the project as discussed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Paul Glazener, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

2. Public Hearing (ID # 3657)

Public Hearing on the proposed annexation of .67 square miles beginning in the Easterly Line of the Maynard Properties Tract recorded in Volume 1819 Page 079, Official Public Records, Liberty County, Texas, Having coordinates of N:9999194.88, E:4045649.68.

COMMENTS - Current Meeting:

At 6:11 p.m., Mayor Pickett opened the Public Hearing on Phase II of proposed annexation by the City of Liberty. Mr. Art Pertile, Olson & Olson LLP was present to expound upon the proposed Phase II annexation of .67 square miles of property. However, Mr. Pertile explained that the revised annexation now includes a total of six (6) properties and .42 square miles. Five (5) of these are ag exempt properties. Mr. Pertile reviewed the properties, service plan, notices, petitions and agreements for annexation. This was the first of two public hearings on the proposed Phase II annexation.

At 6:25 p.m., Mayor Pickett closed the Public Hearing.

ATTACHMENTS:

- Public Hearing Notices (DOC)

3. Council Action 2016-110

Consider extending the term of the Airport Advisory Board, and take any action deemed necessary.

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell informed the Council that the authority of the Airport Advisory Board will cease December 31, 2016. Ms. Tidwell reviewed the Board's mission and if the Board is not disbanded, members will be appointed at the December Council Meeting.

After brief discussion, a motion was made to extend the term of the Airport Advisory Board until December 31, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

4. Council Action 2016-111

Consider extending the term of the Community Development Advisory Board, and take any action deemed necessary.

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell informed the Council that the authority of the Community Development Advisory Board will cease December 31, 2016. Ms. Tidwell reviewed the Board's mission and if the Board is not disbanded, members will be appointed at the December Council Meeting.

After brief discussion, a motion was made to extend the term of the Community Development Advisory Board until December 31, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

5. Work Session (ID # 3661)

Discussion of current and proposed future City projects, needs and finance issues.

COMMENTS - Current Meeting:

City Manager Gary Broz reported on the \$14 million in total funds received by the City from the Cambridge Project; reviewing the expended funds and plans for the remaining unexpended funds. Mr. Broz also recommended the investment of \$14 million in 6, 9 and 12 month insured Certificates of Deposit. Those funds are proposed to be compiled from the following:

\$7,000,000 - Certificates of Obligation (Wastewater Projects)

\$4,000,000 - Cambridge - Unrestricted Funds

\$2,000,000 - Cambridge (new funds received) - Library Improvements

\$1,000,000 - Cambridge (from previous \$2.5 received)

Mr. Broz continued by reviewing a list of impending issues that need to be addressed:

- Police/Fire radios
- Splash Pad
- Animal Shelter Upgrade
- Backhoe - Water Dept.
- City Hall Upgrade
- Ambulance

These topics were discussed in detail for an approximate cost of \$900,000. Other subjects discussed were solid waste issues and code enforcement.

6. Council Action 2016-112

Consider funding various City projects and needs, as discussed in the Work Session.

COMMENTS - Current Meeting:

A motion was made by Councilperson Glazener, seconded by Councilperson Simonson to approve the investment of \$14 million in 6, 9 and 12 month insured Certificates of Deposit as discussed in the Work Session. Councilperson Huddleston abstained. The motion passed 6-0.

A motion was also made by Councilperson Glazener, seconded by Councilperson Beasley to move forward with the purchase of a backhoe, ambulance and Police/Fire radios from the needs list discussed and to return to Council with firm numbers on the City Hall, Animal Shelter and Splash Pad upgrades. The motion passed 7-0.

RESULT:	APPROVED [6 TO 0]
MOVER:	Paul Glazener, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Beasley, Potetz, Simonson, Arnold, Glazener
ABSTAIN:	Diane Huddleston

IV. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 7:18 p.m.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Nov 15, 2016 6:00 PM (Minutes Approval)



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Friday, November 18, 2016

12:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Paul Glazener	Councilperson	Present	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments from the audience.

III. REGULAR AGENDA

A. Regular Session

1. Information Item (ID # 3663)

Public Hearing on the proposed annexation of .67 square miles beginning in the Easterly Line of the Maynard Properties Tract recorded in Volume 1819 Page 079, Official Public Records, Liberty County, Texas, Having coordinates of N:9999194.88, E:4045649.68.

Minutes Acceptance: Minutes of Nov 18, 2016 12:00 PM (Minutes Approval)

COMMENTS - Current Meeting:

At 12:02 p.m., the second Public Hearing on the proposed Phase II annexation by the City was opened. Mr. Art Pertile, Olson & Olson LLP was present to discuss the process and properties included. Mr. Pertile reviewed the six (6) tracts of land, annexation agreements received to date, only one (1) property not being ag-exempt, and other related issues.

Ms. Doris Davidson, Emergency Service District No. 3, was present with questions regarding the proposed annexed properties and the effect it may have on the District. Mr. Pertile addressed Ms. Davidson's questions and will meet with her for further detailed discussion following the Public Hearing.

Mr. Pertile commented that the future Phase III proposed annexation also includes six (6) tracts.

At 12:17 p.m., Mayor Pickett closed the Public Hearing.

ATTACHMENTS:

- Public Hearing Notices (DOC)

IV. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 12:18 p.m.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Nov 18, 2016 12:00 PM (Minutes Approval)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.1

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Annexation

ORDINANCE (ID # 3669)

DOC ID: 3669 A



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.2

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Annexation Issues

RESOLUTION (ID # 3670)

DOC ID: 3670 A



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Misc. Fees

7.A.3

ORDINANCE (ID # 3671)

DOC ID: 3671 A

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR THE ADDITION OF FEES CHARGED FOR THE COLLECTION OF REFUSE; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HEREWITH ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

WHEREAS, the City previously adopted a Master Fee Schedule which sets forth all rates and fees charged by the City of Liberty; and

WHEREAS, the City Council finds it more efficient to have the City's fees set in one Ordinance, which can be amended as necessary by Ordinance; and

WHEREAS, the attached "Exhibit A" represents the addition of fees to be charged by the City for refuse from the street rights-of-way or alley not previously collected by regular garbage collection services; and the City shall have the right to bill the owner of the refuse for said removal.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1.

That all rates or schedules of rates which are in conflict herewith are to the extent of such conflict only, expressly amended, changed and repealed.

Section 2.

That the fee schedule attached hereto as "Exhibit A" amends the previous Master Fee Schedule to include the new amended rates shown in "Exhibit A", to include the addition of fees charged for the collection of refuse not previously collected by regular garbage collection services, and is hereby adopted as fully set forth herein.

Section 3.

That the Ordinance containing all current rates and fees charged by the City of Liberty shall take effect immediately from and after its passage as indicated below.

Section 4.

That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

Ordinance (ID # 3671)
Page 2

City Council Meeting

December 13, 2016

PASSED AND ADOPTED this the 13th day of December 2016.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.4

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Vehicles

COUNCIL ACTION (ID # 3672)

DOC ID: 3672



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.5

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Vehicles

COUNCIL ACTION (ID # 3673)

DOC ID: 3673



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.6

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Vehicles

COUNCIL ACTION (ID # 3674)

DOC ID: 3674



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.7

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Demolition

COUNCIL ACTION (ID # 3675)

DOC ID: 3675



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.8

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Park Issues

COUNCIL ACTION (ID # 3676)

DOC ID: 3676



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.9

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Misc.

COUNCIL ACTION (ID # 3677)

DOC ID: 3677



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Board Appointments

COUNCIL ACTION (ID # 3678)

DOC ID: 3678 A

EXPLANATION:

At the Council Meeting of November 15, 2016 the term of the Airport Advisory Board was extended for a period of three (3) years. Appointments to this Board are now necessary, the Board's term from Dec 2016 - Dec 2019.

AAB Mission Statement - The Airport Advisory Board is to supply technical information, suggestions, and advice concerning the operations, maintenance, and improvement of the Liberty Municipal Airport to the City of Liberty Council and Staff.

This Board consists of 8 members, two of which may be non-resident members. One member will be a Councilperson or member of management. In 2013, one member was unavailable for reappointment and the eighth slot was never filled.

Current Board Members are: Charles Grabein, Dale Clawson, Mike McCarty, Chet Tims, Dennis Beasley, Darrell Taylor and Bill Sjolander.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.11

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Board Appointments

COUNCIL ACTION (ID # 3679)

DOC ID: 3679 A

At the Council Meeting of November 15, 2016 the term of the Community Development Advisory Board was extended for a period of three (3) years. Appointments to this Board are now necessary, the Board's term from Dec 2016 - Dec 2019.

CDAB Mission Statement - To actively promote and provide a plan of action, leadership and involvement in area economic development, tourism, beautification, enhancement and development of the public land within our community. The mission is to further encourage the City and private sector to work together towards this goal, and to offer any recommendations that might improve the quality of life in our City.

This Board consists of 7 City of Liberty residents, which will include one councilperson or member of management and one member will be under the age of 35.

Current Board Members are: Frank Jordan, Donny Smith, Howard Brister, Jamie Carter, Holly Hargis and Martha Goodwin.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.B.1

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Miscellaneous

WORK SESSION (ID # 3680)

DOC ID: 3680



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.B.2

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Miscellaneous

WORK SESSION (ID # 3681)

DOC ID: 3681



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.D.1

Meeting: 12/13/16 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 3682)

DOC ID: 3682