

REGULAR MEETING
COMMISSIONERS COURT
LIBERTY COUNTY, TEXAS

MAY 14, 2013

9 A.M.

- 1. APPROVAL OF MINUTES FOR COMMISSIONERS COURT AND WORKSHOP ON APRIL 23, 2013 AND WORKSHOP ON APRIL 30, 2013**
- 2. WARRANTS PAYABLE**
- 3. REPORT OF COUNTY CLERK**
- 4. REPORT OF COUNTY TREASURER**
- 5. BILLS TO BE PAID**

\$3650.00 - HWY 321 VFD - APRIL 2013
\$2200.00 - CYPRESS LAKES VFD - APRIL 2013
\$500.00 - LIBERTY CO HAZ-MAT - APRIL 2013

\$10,000.00 - DAYTON SENIOR CITIZENS - ANNUAL SUPPORT
\$5,000.00 - CASA - ANNUAL SUPPORT
\$135.00 - BICKERSTAFF - LEGAL SERVICES
- 6. PROCLAMATION DECLARING MAY 2013 AS OLDER AMERICANS MONTH IN LIBERTY COUNTY**
- 7. PROCLAMATION DECLARING MAY 2013 AS MENTAL HEALTH AWARENESS MONTH IN LIBERTY COUNTY**
- 8. DISCUSSION AND TAKE ACTION REGARDING PERMISSION OF COMMISSIONERS COURT FOR MOVING OF LIBERTY BELL REPLICA FROM LIBERTY LIBRARY TO FIRST LIBERTY NATIONAL BANK, 1900 SAM HOUSTON, LIBERTY, TEXAS TO DISPLAY FROM JULY 1, 2013 UNTIL SEPTEMBER 30, 2013**
- 9. DISCUSSION AND TAKE ACTION REGARDING WELLNESS CENTER SERVICE AGREEMENT FOR EMPLOYEE HEALTHCARE CLINIC**
- 10. DISCUSSION AND TAKE ACTION REGARDING PROPOSALS FOR AMBULANCE SERVICE IN UNINCORPORATED AREAS OF LIBERTY COUNTY**
- 11. DISCUSSION AND TAKE ACTION REGARDING VEHICLES COVERED UNDER COUNTY LIABILITY POLICY THAT BELONG TO NON-COUNTY AGENCIES**

12. **DISCUSSION AND TAKE ACTION REGARDING CHANGE PROPOSAL NO. 1 FOR LIBERTY COUNTY COMMUNITY CENTER/SHELTER OF \$13,740.00 FOR OUTSIDE ELECTRICAL DISCONNECT**
13. **PAYROLL CHANGE NOTICES**

JP#6 - JENNIFER WOOD - PAY OFF VACATION TIME
PR BOND DEPT - SHARON HORN - PAY OFF COMP TIME
LSO - JOSH CUMMINS, MARK ELLINGTON, BRIAN BORTZ - CERT.PAY
LSO - KEN DEFOOR - P/T DEPUTY -CERT. PAY EFFECTIVE 1/1/13
LSO - LINDA BLOOMINGDALE - CERT. PAY & BACK CERT.PAY FROM 1/1/13
R&B PCT. #2 - DARON METTLEN (6.5 HRS) CHARLES HAYNIE (6.5 HRS) - OVERTIME PAY
14. **DISCUSSION AND TAKE ACTION REGARDING ACCEPTANCE OF 2011 VAN FROM BRAZOS TRANSIT DISTRICT FOR VETERANS TRANSPORT PURSUANT TO ADDENDUM TO PREVIOUS CONTRACT**
15. **DISCUSSION AND TAKE ACTION REGARDING BUSINESS ASSOCIATE AGREEMENT WITH CARDON OUTREACH DISABILITY ADVOCATE**
16. **DISCUSSION AND TAKE ACTION REGARDING AGREEMENT FOR USE OF SHECO PROPERTY BY R&B PCT. #3**
17. **DISCUSSION AND TAKE ACTION REGARDING NOTICE OF TERMINATION OF AGREEMENT FOR ASSESSMENT AND COLLECTION OF CITY OF DAISSETTA TAXES AS OF MAY 1, 2013**
18. **DISCUSSION AND TAKE ACTION REGARDING FEMA PROPERTY MAINTENANCE AGREEMENT WITH DIANE DOWNS-BROWN**
19. **DISCUSSION AND TAKE ACTION REGARDING REQUEST FROM JUDGE PEGGY DUNN THAT HER NEW HIRE BRENDA GRIFFIN'S LENGTH OF PREVIOUS COUNTY SERVICE OF 12 YEARS AND 4 MONTHS BE REINSTATED IN REGARDS TO ACCRUAL OF VACATION, SICK TIME AND LONGEVITY PAY, WAIVE WAITING PERIOD ON HEALTH INSURANCE AND LIFE INSURANCE AND VEST HER RETIREMENT**
20. **BUDGET AMENDMENTS**

R&B PCT. 3- LINE ITEM TRANSFER OF \$10,000 FROM PARTS EXPENSES TO ROAD MATERIALS
CO. CLERK - LINE ITEM TRANSFER OF \$7,000 FROM RECORDS MANAGEMENT CAPITAL OUTLAY TO SALARIES
JP#4 - LINE ITEM TRANSFER OF \$681.45 FROM OPERATING EXPENSES TO EDUCATION AND TRAINING
LSO - LINE TIME TRANSFER OF \$19,500.00 FROM CO.ATTY TO LSO CAPITAL OUTLAY FOR DISPATCH RECORDING SYSTEM
MAINTENANCE - LINE ITEM TRANSFER OF \$12,000 FROM MAINT. SUPPLIES TO CONTRACT MAINTENANCE
R&B #3- LINE ITEM TRANSFER OF \$10,000 FROM ROAD MATERIALS TO

REPAIR & MAINTENANCE

R&B #3 - LINE ITEM TRANSFER OF \$6,787.50 FROM DEFERRED PROJECTS TO FUEL

DIST.ATTY - LINE ITEM TRANSFER OF \$1000.00 FROM COPIER LEASE TO LAW BOOKS AND OFFICE SUPPLIES

R&B #2 - LINE ITEM TRANSFER OF \$212,000 FROM LAND ACQUISITION FUND TO R&B PCT. #2 REPAIRS & MAINTENANCE, MAINTENANCE SUPPLY AND ROAD MATERIALS

21. **DISCUSSION AND TAKE ACTION REGARDING OVERTIME PAY FOR COUNTY CLERK EMPLOYEES FOR MAY 2013 LOCAL ELECTIONS**
22. **DISCUSSION AND TAKE ACTION REGARDING MANATRON, INC.'S CHANGE ORDER OF \$4,000 FOR DIGITIZING OF PUBLIC RECORDS WHICH IS BEING PAID OUT OF COUNTY CLERK'S RECORDS MANAGEMENT FUND**
23. **DISCUSSION AND TAKE ACTION REGARDING REGULATIONS GOVERNING METAL RECYCLING ENTITIES IN LIBERTY COUNTY**
24. **DISCUSSION AND TAKE ACTION REGARDING DEPUTATION, OATH AND BOND OF RICHARD NEILL, JR. FOR CONSTABLE PCT. RESERVE DEPUTY CONSTABLE**
25. **DISCUSSION AND TAKE ACTION REGARDING RESOLUTION AUTHORIZING TXDOT TO REPLACE OR REHABILITATE BRIDGE ON CR 2331 WITH REQUESTED EQUIVALENT MATCHING FUNDS- PCT. #2**
26. **REPORT OF DISTRICT CLERK**
27. **DISCUSSION AND TAKE ACTION REGARDING APPROVAL OF HARDWARE AND SOFTWARE COVERAGE ON IBM ISERIES 8203A E4A AT A COST OF \$2988.18 FOR HSSW MAINTENANCE AND \$1732.18 FOR TAPE DRIVE HARDWARE MAINTENANCE EFFECTIVE 7/9/13**
28. **DISCUSSION AND TAKE ACTION REGARDING APPROVAL OF PURCHASE OF DISPATCH RECORDING SYSTEM FOR SHERIFF'S DEPT. AT A COST OF \$19,950.00 FROM A THIRD OPINION SOLUTIONS CORPORATION TO BE PAID OUT OF SHERIFF'S DEPT. SEIZURE FUND**
29. **DISCUSSION AND TAKE ACTION REGARDING ROAD USE AGREEMENTS FOR SEAWAY CRUDE PIPELINE COMPANY LLC CROSSING CR 408, CR 4019 AND CR 109 - PCT. #1**
30. **DISCUSSION AND TAKE ACTION REGARDING APPROVAL OF EXPENDING FUNDS FROM THE DA'S SPECIAL INVESTIGATIVE FUND FOR : \$17,150.00 FOR A CT-30 (FV)-10-2.0 CONTRABAND TEAM INSPECTION KIT FOR LSO; \$695.00 FOR BODY ARMOR FOR DEPUTY CONSTABLE MARK DAVISON; \$695.00 FOR BODY ARMOR FOR DA INVESTIGATOR TERRI HUGHES AND \$9,628.00 FOR DONATION TO BRIDGEHAVEN CHILDREN'S ADVOCACY CENTER**
31. **DISCUSSION AND TAKE ACTION REGARDING PERMISSION FOR DISTRICT**

CLERK DONNA BROWN TO ORGANIZE COMMITTEE FOR ANNUAL COUNTY EMPLOYEE CHRISTMAS BANQUET/SAFETY MEETING FOR A TENTATIVE DATE OF DECEMBER 10,2013

32. **DISCUSSION AND TAKE ACTION REGARDING BID ON DELINQUENT TAX PROPERTY**
33. **DISCUSSION AND TAKE ACTION REGARDING PAYMENT OF \$3950.00 TO BAY AREA FENCE FOR GATE AT JAIL TO BE PAID OUT OF SPECIAL PROJECTS**
34. **DISCUSSION AND TAKE ACTION REGARDING APPROVAL OF FINAL PLAT OF WHISPERING PINES ESTATES SUBDIVISION - PCT.#3**
35. **DISCUSSION AND TAKE ACTION REGARDING APPROVAL OF FINAL PLAT OF RAYMONT SUBDIVISION SECTION 1**
36. **DISCUSSION AND TAKE ACTION REGARDING PROVIDERS SERVICES AGREEMENT WITH DAYTON FAMILY MEDICAL CLINIC FOR INDIGENT HEALTHCARE SERVICES**
37. **DISCUSSION AND TAKE ACTION REGARDING ELIMINATING THREE POSITIONS IN THE MAINTENANCE DEPT. (2 MAINTENANCE WORKERS, AND ADMINISTRATIVE ASSISTANT) AND CREATE TWO NEW POSITIONS (SUPERINTENDENT (\$42,000 SALARY) AND MAINTENANCE TECHNICIAN (\$33,700 SALARY) THAT LEAVE A RESIDUAL AFTER SALARY ADJUSTMENTS (TWO CUSTODIANS POSITIONS INCREASED \$1500.00 AND ONE CUSTODIAL POSITION INCREASED \$1800.00) IN THE DEPARTMENTAL PERSONNEL BUDGET OF \$12,153.00 THAT WILL BE PLACED IN MAINTENANCE DEPT. CONTRACT MAINTENANCE LINE ITEM**
38. **DISCUSSION AND TAKE ACTION REGARDING REPLACING SIGNS DESIGNATING PARKING ASSIGNMENTS AT COURTHOUSE PERIMETER - 25 SIGNS AND POSTS AT A COST OF \$1648.50 TO BE PAID OUT OF MAINTENANCE DEPT. BUDGET**
39. **DISCUSSION AND TAKE ACTION REGARDING ACCEPTANCE OF \$1500.00 FROM COMMUNITY EDUCATION CENTERS, INC. FOR PURCHASE OF AN ONLINE CUSTODY LIST FROM NET DATA**
40. **DISCUSSION AND TAKE ACTION REGARDING REQUEST FROM SHERIFF TO USE WAREHOUSE BEHIND THE NEW COMMUNITY CENTER/SHELTER TO STORE LCSO EQUIPMENTS SEIZED VEHICLES AND OTHER STORAGE**
41. **DISCUSSION AND TAKE ACTION REGARDING TRANSFERRING TWO 2007 FORD PICKUP TRUCKS FROM R&B PCT. #1 TO SHERIFF'S DEPT.**
42. **DISCUSSION AND TAKE ACTION REGARDING ACCEPTANCE OF DONATED REFRIGERATOR FROM LOCAL BUSINESS AND TRADE IN OF NON-FUNCTION REFRIGERATOR FOR COUNTY ATTORNEY'S OFFICE**
43. **DISCUSSION AND TAKE ACTION REGARDING APPROVAL OF \$615.05**

PURCHASE OF PRINTER CARTRIDGES AND LABELS FOR COUNTY ATTORNEY'S CRIMINAL FILES TO BE PAID OUT OF COMMISSIONERS COURT RECORDS MANAGEMENT FUND

"THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS);551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT)."

INFORMATION ITEMS

PLEASE TURN OFF ALL CELL PHONES DURING THE LIBERTY COUNTY COMMISSIONERS COURT MEETING

PLEASE REMEMBER THE LIBERTY COUNTY COMMISSIONERS COURTROOM IS TOBACCO FREE

THE LIBERTY COUNTY COURTHOUSE WILL BE CLOSED MONDAY, MAY 27, 2013 FOR MEMORIAL DAY