



The City of Liberty
Liberty Community Development Corporation

1829 Sam Houston Street
Liberty, TX 77575
www.cityofliberty.org

Meeting
~ Agenda ~

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, October 16, 2012

6:00 PM

City Council Chambers

The Liberty Community Development Corporation of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Table with 5 columns: Attendee Name, Present, Absent, Late, Arrival. Rows include President Dennis Beasley, Vice-President Mike McCarty, Board Member Louie Potetz, Board Member Robert Ward, Board Member Barbara Norwood, Board Member Leslie Herndon, Board Member David Arnold, and General Manager Gary Broz.

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / CITIZENS FORUM

III. PRESENTATIONS / REPORTS

- A. LCDC Information Item (ID # 2531)
Financial Report
B. LCDC Information Item (ID # 2532)
Project Updates - City Manager G. Broz

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the LCDC and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

- 1. Tuesday, September 04, 2012

V. REGULAR AGENDA

A. Regular Session

1. LCDC Corporation Action (ID # 2533)

Consider a Request for Funds for Asbestos Removal and Demolition of Structures at the Liberty Municipal Airport, and Take Any Action Deemed Necessary.

2. LCDC Corporation Action (ID # 2534)

Consider Acceptance of the Hotel Needs Assessment Study Conducted by DP Consulting, and Take Any Action Deemed Necessary.

3. LCDC Corporation Action (ID # 2535)

Consider a Request for Funds to Complete the Airport Hangar Project, and Take Any Action Deemed Necessary.

4. LCDC Corporation Action (ID # 2537)

Discuss and Consider Approving the Publication of a Notice of Intent to Undertake a Street Project.

- Notice of Intent Street Project Oct 2012 (PDF)

VI. WORK SESSION

A. LCDC Work Session (ID # 2536)

Work Session to Discuss the Following: 1) Fish & Wildlife Trails, 2) Downtown Projects, 3) Street Extension, 4) Purchase of Property at the Airport, and 5) Retail Business.

VII. ADJOURNMENT

A. Motion To: Adjourn

CERTIFICATION

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 12th day of October, 2012 at 4:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Dianne Tidwell, Corp. Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from

the bulletin board at the City Hall on the _____ day of _____, 2012.



The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 10/16/12 06:00 PM

Department: Administration
Category: LCDC Reports

LCDC INFORMATION ITEM (ID # 2531)

DOC ID: 2531



The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 10/16/12 06:00 PM

Department: Administration
Category: Project Updates

LCDC INFORMATION ITEM (ID # 2532)

DOC ID: 2532



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, September 4, 2012

6:15 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Councilperson	Present	
Dennis Beasley	Councilperson	Present	
Frank Jordan	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Randy Gunter	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

III. REGULAR AGENDA

A. Executive Session

JOINT EXECUTIVE SESSION WITH THE LIBERTY COMMUNITY DEVELOPMENT CORPORATION BOARD OF DIRECTORS.

Deliberation Regarding Real Property. Gov. Code §551.072
Consultation with Attorney. Gov. Code §551.071

1. Discussion to deliberate the purchase, exchange, lease, or value of real property for the Proposed Street Extension Project.

At 6:18 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

B. Reconvene into Regular Session

At 7:07 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2012-90

Minutes Acceptance: Minutes of Sep 4, 2012 6:15 PM (Minutes Approval)

Consider and Take Action, If Any, on the Purchase, Exchange, Lease, or Value of Real Property for the Proposed Street Extension Project.

COMMENTS - Current Meeting:

Motion was made to authorize the City Manager to proceed with the acquisition of donated easements and obtain deeds for right of way for the street extension project.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

2. Public Hearing (ID # 2501)

Public Hearing on the Proposed Tax Rate Fiscal Year 2012-2013.

COMMENTS - Current Meeting:

At 7:10 p.m., Mayor Pickett opened the public hearing on the proposed tax rate for FY 2012-2013. Brief discussion was held regarding the effective rate, the rollback rate, and the current tax rate of \$0.5900 per \$100 valuation, which is also the proposed rate for the new fiscal year.

At 7:11 p.m., Mayor Pickett closed the public hearing.

IV. WORK SESSION

1. Work Session (ID # 2502)

Discuss Changes to the Proposed Budget for Fiscal Year 2012-2013.

COMMENTS - Current Meeting:

Mr. Broz discussed changes to the proposed budget to include funds of \$22,630 for an air conditioning maintenance contract with ABM Building Services, approved by Council at the previous meeting. Mr. Broz reported that the departmental budgets have been amended to include a maintenance line item for this expenditure. Also discussed was the change in the garbage fund to reflect the 1.9% increase in the CPI as exercised by Waste Management, pursuant to their contract, which will be passed to the customer. This increase will raise the garbage fund revenue by \$2,236.

Mr. Broz reported that at the Employee Christmas Party and Appreciation Dinner, employees will receive a one-time 3% adjustment of their base salary. Also discussed were sales tax revenues, loss of Fire Department and other personnel, proposed Interlocal Agreement with Liberty County, updating various City rates and fees, and other related topics.

V. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, the meeting was adjourned at 7:41 p.m.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Sep 4, 2012 6:15 PM (Minutes Approval)



The City of Liberty
Liberty Community Development Corporation
1829 Sam Houston Street
Liberty, TX 77575

Meeting: 10/16/12 06:00 PM

Department: Administration
Category: Airport Projects & Improvements

LCDC CORPORATION ACTION (ID # 2533)

DOC ID: 2533



The City of Liberty
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Meeting: 10/16/12 06:00 PM

Department: Administration
Category: LCDC Misc.

LCDC CORPORATION ACTION (ID # 2534)

DOC ID: 2534



The City of Liberty
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Meeting: 10/16/12 06:00 PM

Department: Administration
Category: Airport Projects & Improvements

LCDC CORPORATION ACTION (ID # 2535)

DOC ID: 2535



The City of Liberty
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Meeting: 10/16/12 06:00 PM

Department: Administration
Category: LCDC Projects

LCDC CORPORATION ACTION (ID # 2537)

DOC ID: 2537

LIBERTY COMMUNITY DEVELOPMENT CORPORATION**NOTICE OF INTENT TO UNDERTAKE A STREET PROJECT**

NOTICE IS HEREBY GIVEN that the Liberty Community Development Corporation (the "Corporation"), a non-profit corporation created pursuant to the Development Corporation Act of 1979, Article 5190.6, Vernon's Texas Civil Statutes, as amended, now codified as Local Government Code, Title 12, Subtitle C1 (the "Act"), intends to undertake the following project: construct a new street (approximately 2,300 linear feet) in an undeveloped area on the east side of the City of Liberty off of the Highway 146 Bypass for the purpose of promoting new or expanded business enterprises in the City. The Corporation will pay the costs of such project with proceeds received from the issuance of approximately \$1,600,000 in principal amount of Sales Tax Revenue Bonds, which will be secured with revenues received by the Corporation from the one-half of one percent sales and use tax collected for the Corporation. This notice is issued pursuant to Section 505.160 of the Act.



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LCDC WORK SESSION (ID # 2536)

DOC ID: 2536